

Position Description

QoL Steering Council Lead Parent



Position Title: QoL Steering Council Lead Parent

FCC Level: 4

Issue Date: 02/2014

Objective:

Serves in a leadership role and work directly with the Bereavement Coordinator, QOL Bereaved parent mentors, QOL Steering Council and other appropriate St. Jude staff. Serves as the parent representative/liason for the QOL Steering Council

Hours:

Approximately 15-20 hours a month

Qualifications:

- Adult family member of a deceased child who has been a patient at St. Jude Children's Research Hospital
- Previous volunteer or leadership experience is helpful
- Must be at least two years from the anniversary of the child's death and at the discretion of the Bereavement Coordinator
- Commitment of 1 year in Lead Parent Role per the Bereavement Coordinator's discretion.

Training:

Successful completion of primary Volunteer Services/FCC orientation, PAIR MENTOR training and advanced bereavement training as deemed appropriate by the Bereavement Coordinator. Completes annual FCC and volunteer training.

Competencies:

- Exceptional verbal, written, interpersonal skills, and emotional maturity necessary for project development and implementation as well as parent education and serving as a parent panelist
- Demonstrates empathy and a sound understanding of the concepts of parental and sibling grief & bereavement
- Relates to diverse age and demographic backgrounds.
- Sound understanding of concepts of Family Centered Care.
- Demonstrates organizational, problem-solving and negotiation skills
- Demonstrates the ability to partner with other parents and staff in a professional manner.
- Demonstrates the ability to work with a diverse population,
- Demonstrates an independent work initiative.
- Demonstrates flexibility and adaptability in unique and challenging situations. Able to collaborate with a multi-disciplinary team
- Follows institutional professional boundary policy
- Demonstrates the ability to use self-care skills to manage stress and compassionate fatigue
- Respects and protects the confidentiality of patients, family members and employees at all times and in all circumstances
- Serves as a parent volunteer in the Family Centered Care Program

Responsibilities:

- Serves on the Quality of Life Steering Committee
- Advises the institution (from a parent and family-centered care point of view) on issues related to grief and bereavement support, care and education for families and staff.
- Supports the QOL subcommittees through bi-directional Information sharing, training and services appropriate to bereaved parent advisors
- Serves at the OQL Steering Committee parent representative on the DOR planning committee and is available for monthly meetings by teleconference
- Serves as the QOL parent representative on the PAIR Mentor steering council and is available for monthly meetings by teleconference
- Collaborates with the Bereavement Coordinator on special projects, strategic planning and parent roles during staff educational programs
- Ongoing update of resources in bereavement library in conjunction with the Bereavement Coordinator and psychosocial team
- Assists the Bereavement Coordinator with leading the scenario discussions related to grief and bereavement during the second day of the PAIR Mentor training.
- Serves as the on-site FCC QOL resource for families and staff
- Serves as a liaison to the Family Advisory Council and other family centered care committees or councils. Assists the Bereavement Coordinator with providing updates on the QOL Steering Committee activities as the monthly FAC meeting.
- Assists the Bereavement Coordinator with quarterly debriefing sessions with bereaved parent mentors
- Assists the Bereavement Coordinator in the recruitment of bereavement parent mentors by calling and conducting initial screening of Bereavement parent mentors, where appropriate.

I have received a copy of my position description and have had the opportunity to ask questions. I have read and understand my role and responsibilities as a Quality of Life Steering Council Member.

QOL Steering Council Member Signature

Date